

JFW PAC Safety Protocols for COVID-19

REVISED (08/03/2020)

The Jerry Fay Wilhelm Center for the Performing Arts and Bastrop ISD's top priority is to maintain a safe environment for our employees and guests. With this in mind, and with the guidance from our local, state, and federal officials, we have put together a list of expectations for visitors of the JFW PAC. Please note that this is a living document and requirements may change unexpectedly.

- All persons wishing to enter the Jerry Fay Wilhelm Center for the Performing Arts will have their temperature taken using a contactless thermometer. A person with a temperature of 100 degrees or higher or answers yes to either of the questions below will not be allowed to remain in the building.

1. Do you have any new or worsening symptoms of COVID-19?

2. Have you had any known close contact* with a person who is lab-confirmed to have COVID-19?

Note: *Close contact is defined as being directly exposed to infectious secretions (e.g., being coughed on); or within 6 feet for a prolonged period.

- Auditorium seating will be limited to 250 (25%) and total building capacity is 400 people. Social distancing guidelines have been put into place and must be adhered to.
- Everyone entering the building will be required to wear a face covering that covers the nose and mouth unless eating, drinking or exercising. Cloth face coverings are recommended. Face shields are not recommended as a substitute for cloth face coverings.
- Ingress areas will be limited and adequately marked.
- Ages 10 and up will be required to wear a mask at all times except for eating or drinking.
- All patrons must make efforts to maintain a social distance of 6' at all times
- Follow proper hygiene including but not limited to Frequent and regular handwashing, use of 60% alcohol hand sanitizer

The following guidelines pertain to competitions (out of district) held at the JFW PAC –

- Auditorium seating will be limited to 250, with total building capacity at 400. Rotation of your competitors or companies to maintain these capacities will be a necessity.
- No large props will be allowed – small, handheld props are allowed. Sanitation of props will be the responsibility of the competitors.
- Marley flooring will not be provided by the JFW PAC at this time. Competition companies may bring their own marley flooring, but it must be sanitized before being put on the stage and must also be sanitized after each competitor. Sanitizing equipment and supplies must be provided by the renter.
- In the event no sanitizing supplies are brought by the renter, an additional fee will be charged for supplies and equipment to sanitize the marley flooring - before, during and after competition.
- All soft goods must be set before the start of your competition. This will be done by JFW PAC staff and not moved once set. The main drape will remain open at all times. Any "look" changes will be made by our lighting technician. Any Backstage technicians will be ensuring that all safety measures are met, and social distancing is being maintained.
- Judges will be 6' apart to maintain social distancing. Depending on the number of Judges you have, they may be seated at different locations within the auditorium.
- Dressing rooms will contain no more than eight people at a time.
- No parents/guardians allowed backstage
- The flow of traffic will be one direction. All personnel, competitors, and audience members will enter through the West side of the Performing Arts Center and Exit the East.
- All sales of merchandise will be conducted in the Black Box on the East side of the Performing Arts Center.
- No Setup in the Lobby area. Loitering/gathering/grouping in any area of the Performing Arts Center is prohibited. Social Distancing of 6' must be maintained at all times.
- Renter will be responsible for the cost of daily disinfection and sanitation of the utilized areas.
- No paper programs - Projection only.

The following guidelines pertain to competitions/performances (in-district) held at the JFW PAC –

- Temperature Screeners must be provided by the program sponsor (either Director or volunteer). Masks and thermometers will be provided by the JFW PAC, but a face shield is highly recommended in addition to masks for all screeners.
- Auditorium seating will be limited to 250 (25%) and total building capacity is 400 (including performers).
- No large props will be allowed – small, handheld props are allowed. Sanitation of props will be the responsibility of the sponsor. Scenery that is placed on stage and not moved is not a prop, and is allowed. Moving scenery will be evaluated for use and approval on a case-by-case basis.
- All soft goods are available to be set as needed, and can fly and travel during performances, but any fly operator must be assigned linesets and cannot touch other linesets outside of their assignment, unless in an emergency. All fly operators are required to wear durable work gloves and masks, and limit touching their face/wiping sweat with their gloves. It is the responsibility of the director of the event to assign/color code linesets and assign fly rail operators who have received proper training in operation (training will be provided by JFW PAC Staff).
- Directors, Performers, and technicians are required to wear masks backstage, no exceptions. Directors and performers have the option to remove their masks to perform onstage or leave them on, or wear a face shield, as their level of comfort dictates or their instrument allows.
- Adjudicators and Clinicians will be seated 6' apart to maintain social distancing. Depending on the number of Judges you have, they may be seated at different locations within the auditorium.
- Dressing rooms will contain no more than eight people at a time. It is highly recommended that you adjust your company (group) size to meet this requirement, or assign times for each group to enter and apply makeup/change costumes.
- Due to safety and health concerns, body-worn wireless microphones will not be used until further notice. If your performers require amplification, hanging microphones and microphones placed on the edge of the stage may be used.
- No parents/guardians allowed backstage, unless in an emergency. If students have already been handed off to Directors, they may not return to the lobby/front of house to meet with their parents until after the performance, unless there is an emergency. Parents can drop off needed equipment/items with PAC Staff, and they will deliver it backstage.

- The flow of traffic will be one direction. All personnel, competitors, and audience members will enter through the West side of the Performing Arts Center and Exit the East.
- No Setup or Loitering in the Lobby area.
- No paper programs - Projection only.
- For the safety of our staff and patrons, the concession area will be closed to sales at this time. Soda machines will be disconnected and turned to face the wall.

Release of Students after a performance -

- Elementary students will be released by their director from the stage. Parents will remain in their seats until their student returns to them and then they may leave the auditorium/building.
- Intermediate / Middle and High school students will be released and meet their families outside of the facility. There will be no re-entry allowed once students have left the building and met with their parents. In the event of lost items or forgotten equipment, one (1) person may be allowed to re-enter to retrieve the item, at PAC Staff's discretion.